

MINUTES
STATE BOARD FOR COMMUNITY AND JUNIOR COLLEGES
August 5, 2005

The regular meeting of the State Board for Community and Junior Colleges was held on an alternate date - Friday, August 5, 2005, at 9:00 a.m., in Room 507 of the Education and Research Center in Jackson, Mississippi.

Members present: Major General Denver Brackeen, Mr. Napoleon Moore, Mr. Jimmy Murphy, Dr. Dorothy Nelson, Mr. Chip Crane, Mr. George Walker and Ms. Veldore Young.

Members not present: Ms. Patricia Randall, Mr. Lawrence Warren and Mrs. Brenda Yonge.

Staff in attendance: Dr. Wayne Stonecypher, Mr. John Adcock, Dr. Randall Bradberry, Dr. Larry Day, Mrs. Deborah Gilbert, Mrs. Denise Walley and Mrs. Debra West-Risley.

Guests in attendance: Dr. Ed Davis – Mississippi State University; Mr. James Sardin – Mississippi Department of Education (MDE); Dr. Joe Haynes – Jobs for Mississippi Graduates (JMG); Mr. Chuck Rubisoff – Attorney General's Office; and Dr. Bill Smith – Institutions of Higher Learning (IHL).

CALL TO ORDER

Mr. George Walker called the meeting to order at 9:00 a.m.

PRELIMINARIES

Mrs. Deborah Gilbert gave the invocation.

Approval of the Minutes of the June 16-17, 2005, Meetings

Upon a motion by Mr. Jimmy Murphy and a second by General Denver Brackeen, the Board **voted unanimously** to approve the minutes of the June 16-17, 2005, meetings.

Review and Approval of Agenda

Upon a motion by General Denver Brackeen and a second by Mr. Napoleon Moore, the Board **voted unanimously** to approve the agenda as presented.

REPORTS/ACTION

Executive Director's Report

Dr. Stonecypher began by expressing his thanks to Mr. Murphy for speaking on the Board's behalf to Representative McCoy regarding lump sum authority in our appropriations.

As reported to the Board previously, the SBCJC is expecting to receive approximately \$20,000,000 from the Mississippi Employment Security Commission (MESC); however, the funds have not been received at this time. Therefore, the SBCJC office has been unable to approve any Workforce Projects for FY2006. Funds are expected to be hand delivered by a representative from MESC to the SBCJC office on August 8, 2005.

Dr. Stonecypher provided a copy of an email from Dr. Howell Garner regarding being reaffirmed by the Southern Association of Colleges (SACs), shown as "Exhibit H". Dr. Garner's letter expressed thanks to those that contributed to the success of the good report. (See motion at the end of the Director's Report). Upon a motion by Mr. George Walker and a second by Dr. Dorothy Nelson, the Board **voted unanimously** to send a letter to Dr. Howell Garner and the staff of Copiah-Lincoln Community College expressing congratulations regarding reaffirmation on SACs accreditation.

The SBCJC office is continuing to work on the transfer of electronic transcript. The Board will continue receiving reports on this effort until it is completed.

Dr. Stonecypher recently met with Ms. Oletha Fitzgerald with the Children's Defense Fund, who is putting together a coalition of individuals from the Mississippi Department of Health (MDH), the community colleges and others for Community Based Allied Health. The goal would be to obtain funds from available sources (federal, private, etc.) to assist with allied health programs at various community colleges.

Dr. Stonecypher and Mrs. Gilbert have been working with the State Tax Commission regarding sales taxes on meals at the community colleges. It was explained that if the colleges reworked their policies to put meals and boarding together that meals would not be taxable; however, if meal plans are created separately students would be charged taxes on the meals.

An updated list of community college presidents and their contact information was provided and is included as "Exhibit I".

Ms. Patricia Randall, who was not present, has tentatively accepted a teaching position with the South Pike County School System. If Ms. Randall does accept the position and begins teaching she must resign from the Board, due to statutory guidelines.

Dr. Stonecypher stated that Dr. Ed Davis has a student that would like to intern with our agency for approximately 20 hours a week for a semester.

The Board was reminded that Dr. Stonecypher will be out of state for a State Director's Meeting on August 6-9, 2005 in Lake Tahoe, Nevada.

MACJC Report

Dr. Bradberry stated that the Association has not met since Dr. Presley's last report.

Report from Dr. Joe Haynes – Jobs for Mississippi Graduates, Inc.

Dr. Joe Haynes, Executive Director for Jobs for Mississippi Graduates, Inc. (JMG), gave an overview of their mission and provided written material, shown as "Exhibit J". JMG is an affiliate of Jobs for America's Graduates (JAG), a national non-profit corporation established in 1980 for the purpose of assisting state affiliated organizations in building a statewide organization to test one (1) or more of the three (3) programs: Schools-to-Career Program (Senior Only); Dropout Prevention Program (Grades 9-12); and Dropout Recovery Program (Out-of-School Students Only). Currently, there are 33 Mississippi school districts assisting in these efforts. Dr. Haynes requested that the Board consider providing \$250,000 to assist with dropout prevention, from funds received from through the Mississippi Employment Security Commission.

Dr. Stonecypher reminded the Board that it was agreed at the last meeting to allow Dr. Haynes

SBCJC Minutes: August 5, 2005

to make the presentation for the Board to consider and to decide their commitment at a later date.

A motion was made by Mr. Jimmy Murphy and seconded by Mr. Napoleon Moore, that Dr. Stonecypher chair a committee that he will appoint to review the information and have authority to approve or decline the request to provide \$250,000 in funding to Jobs for Mississippi Graduates to assist with dropout prevention.

An amended motion was made by Ms. Veldore Young and seconded by Mr. Napoleon Moore, and **unanimously approved** that Dr. Stonecypher report to the Board at their September meeting the committee's recommendation and request Board approval.

Report from Mr. Chuck Rubisoff – Office of the Attorney General

Mr. Rubisoff presented a *Summary Guide to Meetings of the State Board for Community and Junior Colleges*, shown as "Exhibit A". Dr. Stonecypher has asked that Mr. Rubisoff give a more detailed look into meeting requirements at the October meeting.

Report from Dr. Ed Davis, Coordinator of the Community College Leadership Program – Mississippi State University

Dr. Ed Davis began by stating that he was attending the meeting on behalf of the MidSouth Partnership for Rural Community Colleges. He explained that the partnership is a collaborative effort between Alcorn State University and Mississippi State University, working with the community colleges. Through their efforts, funds have been set aside for students that are pursuing doctorates. The MidSouth Partnership's efforts reach further than Mississippi, whereby approximately eight (8) states collectively have over 150 students in the program. Due to the success of the partnership, approximately one (1) year ago application was made for the creation of a national center, which will be located in Mississippi. Senator Thad Cochran is taking a lead role in supporting this effort. It was determined that further study was needed and in the spring of this year initial funding for the creation was provided. It will be called the National Institute for the Rural Community Colleges. First initial funding was approximately \$750,000. The Institute is currently up and running, but in need of further funding, so representatives will go back to Washington to obtain further support.

Career and Technical Education Report

Mr. John Adcock began by reminding the Board that Dr. Howell Garner, at the June meeting, presented recommendations regarding the **Career and Technical Funding Formula**, which the Board approved to begin the administrative review process. There being no recommendations, Mr. Adcock requested final approval. Upon a motion by Dr. Dorothy Nelson and a second by Mr. Chip Crane, the Board **voted unanimously** to approve the Career and Technical Funding Formula, shown as "Exhibit B".

Mr. Adcock stated that there was only one comment received and there were no significant changes to the guidelines for ***Articulating Credit for Secondary Career/Technical Students to Postsecondary Community/Junior Colleges Career/Technical Programs***, which is outlined in "Exhibit C", and asked the Board for final approval. If the Board gives approval, a memo of agreement will be signed by the SBCJC and the Mississippi Department of Education. Upon a motion by General Denver Brackeen and a second by Mr. Napoleon Moore, the Board **voted unanimously** to approve articulation credit for secondary career/technical students to postsecondary community and junior colleges' career/technical programs, to be effective July 1, 2006.

Workforce Report

Mr. Walker began by stating that the Workforce Investment Board (WIB) will have its next meeting on September 9, 2005.

Mr. Jason Pugh provided "Exhibit D" which outlines current workforce activity. The table shows end-of-the-year FY2005 project expenditures for the fifteen (15) colleges. Visits have been made to East Central, MS Delta, MS Gulf Coast, Northwest and Pearl River Community Colleges; as well as, Jones County Junior College. Efforts have been made to revamp the Department of Labor Automotive Training Grant that the SBCJC administers related to automotive suppliers. This is the second year of the grant, which has approximately \$1,900,000 available. Mr. Duane Hamill is working with the colleges on how these funds can be used.

Other activities mentioned in Mr. Pugh's report were relating to grants, such as:

- A grant through the Mississippi Department of Employment Security that Mr. Rodney Hodges is working on strategic planning between the community colleges and the WIB;
- A Medical Billing and Coding grant that has been active for the past couple of years, which has led to some colleges being able to offer career and technical programs of this type. The foundations that originated the grant have decided to continue supporting this effort; and
- The SBCJC office has recently submitted an application for \$2.5 million for a Community Based Job Training Grant on behalf of the colleges.

In closing, Mr. Pugh stated that there have been four (4) training sessions for the Quality Awards program within the last month.

Accountability and Technology Report

Dr. Larry Day began by stating that the **EdNet Board** has not met since the last report.

He reported that the **Community College Network (CCN)**, which began in 1994 to provide interconnectivity between the community colleges to offer courses to students wanting to pursue health related programs through rural health, has become outdated and was unable to be upgraded due to lack of funds. In July, the MACJC received a \$250,000 grant through the State Department of Health (SDH) as part of the Homeland Security Plan. Of that amount, \$150,000 was granted to the SBCJC to pay for equipment to upgrade the video conferencing part of the original CCN and the remainder was split between the 15 colleges to purchase equipment needed on their campus.

Dr. Day provided "Exhibit E", a list of **Fall 2005 Class Locations**, that lists a total of 117 locations. Upon a motion by General Denver Brackeen and a second by Ms. Veldore Young, the Board **voted unanimously** to approve the requested locations for Fall 2005 Classes.

Also provided, shown as "Exhibit F", is a **Non-Financial Performance Report**. Dr. Day gave a brief review of the report that did not require Board action.

Program Report

Dr. Bradberry stated that the State Department of Education requested that the SBCJC appoint a representative to serve as a member of the **Mississippi Commission on Teacher and Administrator Education, Certification and Licensure Development**. He recommended Ms. Renee A. Moore and provided background information, shown as "Exhibit G". Upon a motion by

SBCJC Minutes: August 5, 2005

Mr. Chip Crane and a second by Mr. Jimmy Murphy, the Board **voted unanimously** to appoint Ms. Renee A. Moore to the Mississippi Commission on Teacher and Administrator Education, Certification and Licensure Development.

Dr. Bradberry reported that legislation had been introduced and passed creating a commission to study the efficiency of the administration of **college tuition assistance programs** administered by IHL. Dr. Bradberry, Ms. Susan Rucker (SDE), Ms. Mary Jane Covington (State Student Financial Aid) worked with Dr. Jason Dean (Governor's Office) to prepare a report for the legislature to be given on October 1, 2005. The report covers the three (3) main assistance grants: the *Higher Education Legislative Plan (HELP)* which assisted 325 that received a total of \$998,000 in FY2004, the *Mississippi Resident Tuition Assistance Grant (MTAG)* that assisted 25,499 students receiving a total of \$15,329,000, and the *Mississippi Eminent Scholars Grant (MESG)* that assisted 1,713 students that received a total of \$4,022,254. The committee is working on a proposal to phase in (over a 4-year period) changing the ACT requirements, which are used to determine who receives the grants. This is still in the working stages and would require a change in legislation to alter guidelines.

Mr. Danny Seal reported that there were two (2) regional meetings for **ABE/GED**. He stated that the Board Office trains its own instructors, who are required to complete a certain amount of staff development to remain certified. The North meeting was held on July 14-15, 2005 had 260 teachers to participate and the South meeting was held on July 21-22, 2005 with 377 teachers participating. The majority of the presenters were members of the *Train-the-Trainers* group. He provided a list of sessions that was used at both meetings, see "Exhibit K". Also attached is a human interest publication regarding ABE/GED/ESL from the Jackson ABE/GED center on Duling Street.

Dr. Bradberry reported that Mississippi State University recently hosted the **Academic Deans' Association Summer Meeting**. During the meeting, the Articulation Agreement was discussed at great length. The group also discussed dual enrollment/dual credit, which some colleges have signed with their school districts; however, some colleges do not plan to sign agreements. Hinds plans to host the 2005 Lamp Lighters Association meeting.

Dr. Bradberry presented an excerpt of the **Articulation Agreement, revised July 2005**, attached as "Exhibit L". This agreement with IHL will not require signatures, as it was done as a revision to update an outdated original.

Legislative Report

Dr. Bradberry provided a compact disc (cd) to each Board Member that contains all legislation that was passed during the FY2005 Legislative Session along with a summary.

In regards to legislation that the Board Office will be watching or introducing in FY2006, Dr. Bradberry stated that there would be several retirement bills introduced, in addition to changes to health coverage. There is also a lot of concern regarding "Diploma Mills". Hopefully, legislation will be drafted to provide guidelines for these institutions.

Finance Report

Mrs. Deborah Gilbert presented the items on the Finance Agenda as follows:

Upon a motion by General Denver Brackeen and a second by Mr. Napoleon Moore, the Board **unanimously approved** the General Fund 2298 Disbursements for August and September 2005, both in the amount of \$5,203,817 each, shown as "Finance Attachment 1".

SBCJC Minutes: August 5, 2005

Upon a motion by Mr. Jimmy Murphy and a second by General Denver Brackeen, the Board **unanimously approved** the Budget Contingency Fund Disbursements for July – December 2005. The July disbursement is in the amount of \$1,106,633, while August – December disbursements will be \$1,106,632 each, shown as "Finance Attachment 2".

Upon a motion by Mr. Chip Crane and a second by Mr. Jimmy Murphy, the Board **unanimously approved** the Education Enhancement Fund Disbursement for July and August, 2005, from Fund 4080 in the amount of \$2,563,982 (for each month) and from Fund 4110 in the amount of \$50,661 for July and \$50,662 for August, shown as "Finance Attachment 3a and 3b".

Mrs. Gilbert reported that there were several purchasing requests of items \$15,000 or greater, as follows:

Upon a motion by Mr. Jimmy Murphy and a second by Mr. Chip Crane, the Board **unanimously approved** to the Attorney General's contract for legal services in the amount of \$23,839.20 for July 1, 2005 through June 30, 2006, shown as "Finance Attachment 3a".

Upon a motion by Ms. Veldore Young and a second by Mr. Chip Crane, the Board **unanimously approved** a Memorandum of Understanding with IHL regarding equipment transfers and an agreement that IHL will pay the equivalent of a TI circuit for the length of the agreement, which will end June 30, 2007, as shown as "Finance Attachment 3b".

Upon a motion by General Denver Brackeen and a second by Mr. Chip Crane, the Board **unanimously approved** a Contract between SBCJC and Copiah-Lincoln Community College for video conferencing equipment in the amount of \$150,000 which is being funded through the Mississippi Department of Health, shown as "Finance Attachment 3c".

Mrs. Gilbert presented Financial Statements from Fund 2291 and Special Funds as of June 30, 2005, shown as "Finance Attachment 5a and 5b". The statements are informational and do not require Board action.

Dr. Larry Day presented the Quarterly Capital Improvement Report as of June 30, 2005, shown as "Finance Attachment 6".

In closing, Mrs. Gilbert reported that all budgets for the community colleges have been prepared and submitted to the Legislative Budget Office and the Department of Finance and Administration. She stated that she would provide a copy of any or all of the budgets to the Board members if they have an interest in reviewing them.

Travel Authorizations

Mr. Walker asked if there were requests for travel reimbursement for events other than regularly scheduled Board meetings. None were reported.

Other Business

Mr. John Adcock stated that East Mississippi Community College would like a letter of support from the Board to IHL endorsing their request to offer an Associate Degree Nursing (ADN) program. Upon a motion by Mr. Chip Crane and a second by Mr. Jimmy Murphy, the Board

SBCJC Minutes: August 5, 2005


unanimously approved submitting a letter to IHL endorsing East Mississippi Community College's request to offer an Associate Degree Nursing program.

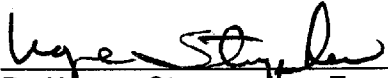
Dr. Dorothy Nelson stated that Dr. Malvin Williams, Chief Academic Officer at Alcorn University, recently retired. She asked that the Board prepare a congratulatory resolution in his honor for his accomplishments. Upon a motion by Dr. Dorothy Nelson and a second by Mr. Napoleon Moore, the Board unanimously approved that a resolution for Dr. Malvin Williams be prepared and signed by Mr. Walker.

Mr. Jimmy Murphy also recommended that a resolution be prepared to present to Dr. Tom Meredith in honor of his recently being appointed as Commissioner of IHL. Upon a motion by Mr. Jimmy Murphy and a second by General Denver Brackeen, the Board unanimously approved that a resolution for Dr. Tom Meredith be prepared and signed by Mr. Walker.

ADJOURNMENT

There being no further business, the meeting adjourned at 12:01 p.m.


Mr. George Walker, Chairman


Dr. Wayne Stonecipher, Executive Director

Exhibits and Finance Attachments

<i>Summary Guide to Meetings of the State Board for Community and Junior Colleges</i> -----	A
Career and Technical Funding Formula (Final Approval)-----	B
<i>Articulating Credit for Secondary Career/Technical Students to Postsecondary Community/Junior Colleges</i>	
<i>Career/Technical Programs</i> (Final Approval) -----	C
Workforce Activity Report -----	D
Fall 2005 Class Locations-----	E
Non-Financial Performance Report-----	F
Appointment Recommendation to the Mississippi Commission on Teacher and Administrator Education, Certification and Licensure Development -----	G
Dr. Howell Garner –Email Regarding SACs Reaffirmation-----	H
Updated List of Community College Presidents-----	I
Jobs for Mississippi Graduates - Handout-----	J
ABE/GED Regional Meeting Itinerary & Handout-----	K
Articulation Agreement with IHL, revised July 2005-----	L
General Fund 2298 Disbursements for August and September 2005-----	Finance Attachment 1
Budget Contingency Fund Disbursements for July – December 2005-----	Finance Attachment 2
Education Enhancement Fund Disbursement for July 2005-----	Finance Attachment 3a
Education Enhancement Fund Disbursement for August 2005-----	Finance Attachment 3b
Attorney General's Contract for Legal Services July 2005 – June 2006-----	Finance Attachment 4a
Institutions of Higher Learning – Memo of Understanding (Technology) -----	Finance Attachment 4b
Contract between SBCJC & Co-Lin for Video Conferencing Equipment -----	Finance Attachment 4c
Financial Statement for Funds 2291as of June 30, 2005-----	Finance Attachment 5a
Financial Statement for Special Funds as of June 30, 2005-----	Finance Attachment 5b
Quarterly Capital Improvement -----	Finance Attachment 6